



LICO GI CORPORATION - JSC

Address: G1 Building, No 491 Nguyen Trai
Road, Thanh Xuan Bac Ward, Thanh Xuan
Dist, Hanoi

THE SOCIALIST REPUBLIC OF VIETNAM
Independent – Freedom - Happiness

DRAFT

Hanoi, 2025

REGULATIONS
ON THE ORGANIZATION OF THE 2025 GENERAL MEETING OF
SHAREHOLDERS OF LICO GI CORPORATION – JSC

Chapter I
GENERAL PROVISIONS

Article 1. Scope and Subjects of Application

1. These Regulations apply to the organization of the 2025 Annual General Meeting of Shareholders to be held on June 19, 2025 (hereinafter referred to as the “Meeting”) of LICO GI Corporation – JSC (the “Corporation”).

2. These Regulations specifically stipulate the rights and obligations of shareholders/their authorized representatives, participants of the Meeting, as well as the conditions and procedures for conducting the Meeting.

Article 2: Legal Basics

1. The Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam, 14th Legislature, on June 17, 2020 (the “Law on Enterprises”), and its guiding documents;

2. The Charter of the Corporation and the Internal Corporate Governance Regulations approved by the General Meeting of Shareholders on June 24, 2021

Article 3: Interpretation of Terms

1. “*Online General Meeting of Shareholders*” means the Annual General Meeting of Shareholders held in an online format, allowing shareholders to exercise their voting rights.

2. “*Electronic Voting*” refers to the act whereby shareholders or their authorized representatives connect to the Internet and cast their votes via the electronic voting system designated and announced by the Corporation.

3. “*Electronic Voting System*” is the system provided to shareholders or their authorized representatives to enable the exercise of relevant rights when attending the Online General Meeting of Shareholders.

4. “*Identification Element*” refers to the necessary information used to identify an entity in a given context accurately.

5. “*Authentication*” means the process of verifying whether the information provided or declared by an entity is accurate and legitimate.

6. ***Election***

- “*Evenly Allocated Voting*” is a method of cumulative voting in which the shareholder or the authorized representative of the shareholder either allocates all voting rights to one candidate or evenly distributes voting rights among multiple candidates. After the distribution, the number of votes allocated to each candidate is rounded down to the nearest whole number. Any remaining fractional votes (if any) will be discarded.

-“*Specified Vote Allocation*” is another method of cumulative voting in which the shareholder or the authorized representative of the shareholder specifies the number of votes for each candidate, provided that the total number of allocated votes does not exceed the total number of voting rights held by the shareholder or their authorized representative

7. “*Force Majeure Event*” refers to an event beyond the control and anticipation of the convener of the Meeting, which could not be prevented despite having taken all necessary and possible measures.

Article 4: Meeting Attending Conditions

Shareholders or authorized representatives of shareholders whose names are on the list of shareholders as of the record date (21/5/2025) are entitled to attend the Meeting.

Article 5. Regulations on Authorization to Attend the Meeting

In the event that a shareholder does not attend the online Meeting, they may authorize another person to attend on their behalf in writing. Such authorization must comply with the provisions on meeting authorization as stipulated in the Law on Enterprises, the Corporation’s Charter, other relevant legal regulations, and must be in written form using the form prescribed by the Corporation.

Chapter II

RIGHTS AND OBLIGATIONS OF SHAREHOLDERS / AUTHORIZED REPRESENTATIVES OF SHAREHOLDERS AND OTHER PARTICIPANTS OF THE MEETING

Article 6: Rights and Obligations of Shareholders/Authorized Representatives of Shareholders

1. Rights of shareholders/authorized representatives of shareholders when attending the Meeting:

a) To attend and vote on all matters within the authority of the Meeting as stipulated by the Law on Enterprises, its guiding documents, other relevant legal regulations, and the Corporation’s Charter;

b) To be publicly informed by the Meeting Organizing Committee about the agenda of the Meeting.

2. Obligations of shareholders/authorized representatives of shareholders when attending the Meeting:

a) Shareholders/authorized representatives shall attend the 2025 Annual General Meeting of Shareholders online and participate in electronic voting. Registration for the online meeting and electronic voting will be specifically guided by the Corporation in the

meeting invitation notice;

b) Shareholders/authorized representatives and other participants of the Meeting must maintain confidentiality, properly use and preserve documents, and are prohibited from copying, recording, or sharing any materials with outsiders without the permission of the Chairperson;c) Shareholders/authorized representatives and other participants must comply with the provisions of these Regulations and respect the decisions made during the Meeting.

c) Shareholders/the authorized representatives of shareholders and other participants of the General Meeting must comply with the provisions of these Regulations and respect the outcomes of the General Meeting's proceedings

Article 7: Rights and Obligations of the Shareholders' Eligibility Verification Committee

The Shareholders' Eligibility Verification Committee is appointed by the Board of Directors before the opening of the Meeting to perform the following functions and duties:

1. Verify the validity and legality of shareholders' powers of attorney;
2. Verify the eligibility of shareholders/authorized representatives of shareholders and the attendance status of shareholders/authorized representatives at the Meeting;
3. Report to the Meeting on the results of the verification of shareholders' eligibility.

Article 8: Rights and Obligations of the Vote Counting Committee

1. The Vote Counting Committee is nominated by the Presidium and approved by the Meeting through a vote.

2. Duties of the Vote Counting Committee:

- Accurately determine the voting results at the Meeting;
- Prepare the Vote Counting Minutes and take responsibility before the Meeting for the performance of their duties;
- Report the vote counting results to the Meeting and notify the Secretariat of the results;
- Review and report to the Meeting any cases of violations of voting or election regulations, or complaints regarding the vote counting results.

Article 9: Rights and Obligations of the Presidium and the Secretariat

1. The Presidium is approved by the Meeting through a vote and is responsible for presiding over the Meeting.

2. The decisions of the Presidium on procedures or any events arising outside the official agenda of the Meeting shall be final and binding.

3. The Presidium shall carry out all actions deemed necessary to conduct the Meeting properly and orderly, or to ensure that the Meeting reflects the will of the majority of shareholders in attendance.

4. The Presidium has the right to postpone the General Meeting of Shareholders, despite having the required number of attendees as stipulated to a later time or change the meeting venue in the following cases:

a) Any participant acts in a manner that disrupts the order of the Meeting or threatens its fairness and legality;

b) The communication facilities at the meeting venue do not ensure the full participation, discussion, and voting rights of shareholders.

The postponement period must not exceed three (03) days from the originally scheduled date of the Meeting.

5. The Secretariat is appointed by the Presidium to perform supporting tasks as assigned by the Presidium.

Chapter III

CONDUCTING THE MEETING

Article 10: Conditions

The Meeting shall be conducted when the shareholders and authorized representatives attending the Meeting represent more than 50% of the total voting shares, based on the list of shareholders as of the record date

Article 11: Method of Conducting the Meeting

1. The Meeting shall be held on 19/6/2025.
2. The method of registration and electronic voting through the online General Meeting of Shareholders is specified in detail in the *Guidelines for Attending the Online General Meeting of Shareholders and Electronic Voting*, attached as an Appendix to this Regulation.
3. The Meeting shall sequentially discuss and approve the matters listed in the agenda as specified in Point b, Clause 1, Article 6 of this Regulation.

Article 12: In case the meeting can not be held

1. If the first Meeting does not meet the conditions for conducting as stipulated in Article 10 of this Regulation, the notice of invitation for the second Meeting must be sent within 30 days from the scheduled date of the first Meeting. The second Meeting may proceed if the attending shareholders and authorized representatives represent at least 33% of the total voting shares.
2. If the second Meeting still does not meet the conditions specified in Clause 1 of this Article, the notice of invitation for the third Meeting must be sent within 20 days from the scheduled date of the second Meeting. In this case, the Meeting may proceed regardless of the total number of voting shares represented by the shareholders and authorized representatives attending

Chapter IV

VOTING PRINCIPLES AND PROCEDURES

Article 13: Voting principles

All matters on the agenda of the Meeting must be approved by collecting opinions from all shareholders/authorized representatives of shareholders attending the Meeting. For each voting item, the number of votes shall be calculated based on the total number of shares owned by the shareholders or represented by authorized representatives attending and voting at the General Meeting of Shareholders.

Article 14: Procedures

Shareholders shall cast their votes (agree, disagree, or no opinion) on the matters in the agenda via the electronic voting system as prescribed and announced by the Corporation.

Shareholders/authorized representatives attending the online General Meeting of Shareholders and voting electronically must comply with the *Guidelines for Attending the Online General Meeting of Shareholders and Electronic Voting* provided in the Appendix to this Regulation.

Article 15: Voting Procedures and Conditions for Resolutions to be Approved

1) Each ordinary share owned by a shareholder corresponds to one voting right. The number of votes of each shareholder/authorized representative corresponds to the number of voting shares owned by that shareholder or the number of voting shares represented by the authorized representative attending the Meeting according to the registration.

a) Matters requiring voting at the Meeting shall be approved when shareholders representing more than 50% of the total voting shares of all shareholders attending and voting at the Meeting vote in favor, except for the following matters, which shall be approved only if shareholders representing at least 65% of the total voting shares of all shareholders attending and voting at the Meeting vote in favor:

- Types and total number of shares of each type;
- Changes in business sectors and fields;
- Changes in the organizational management structure of the Corporation;
- Investment projects or asset sales with a value of 35% or more of the total asset value recorded in the Corporation's latest financial statements;
- Reorganization or dissolution of the Corporation.

b) The election of additional members to the Board of Directors shall be conducted in accordance with the principle of cumulative voting.

2) Resolutions of the General Meeting of Shareholders that adversely affect the rights and obligations of preferred shareholders shall only be approved if preferred shareholders of the same type attending the Meeting, representing at least 75% of the total preferred shares of that type, vote in favor.

3) Resolutions passed by 100% of the total voting shares are valid and effective even if the procedures and process for convening the Meeting and approving the resolution violate the provisions of the Enterprise Law and the Corporation's Charter.

Chapter V

PRINCIPLES AND PROCEDURES FOR ELECTING ADDITIONAL MEMBERS TO THE BOARD OF DIRECTORS

Article 16. Number of Additional Members to the Board of Directors

The number of additional members to be elected to the Board of Directors is one (01) member.

Article 17. Voting Principles

1. Voting must comply with the law, the Charter of the Corporation, and must be conducted by secret ballot.
2. For each voting round, shareholders or their authorized representatives shall use only one ballot, reflecting the number of voting shares they hold or represent.
3. Members of the Vote Counting Committee are not listed as nominees or candidates for member of the Board of Directors.

Article 18. Voting Method

1. The list of candidates for the Board of Directors shall be arranged in alphabetical order (A, B, C, ...) by full name, and all full names must be clearly printed on the ballot.
2. Voting Method:
 - Voting shall be conducted by the cumulative voting method, in which each shareholder/authorized representative has a total number of votes equal to the number of shares they own/represent multiplied by the number of members to be elected. The shareholder may allocate all or part of their total votes to one or more candidates. The total number of votes allocated to all candidates must equal the total number of votes the shareholder or authorized representative is entitled to.

Article 19. Election Principles

1. The successful candidates shall be those receiving the highest number of votes in descending order, starting with the candidate who receives the most votes, until the required number of elected members determined by the General Meeting of Shareholders is reached.
2. In the event that two or more candidates receive an equal number of votes for the final position, a second round of voting shall be conducted to select one among them. If the second round also has the same results, the General Meeting of Shareholders shall authorize the Presidium to select the successful candidate based on alphabetical order (A, B, C, ...) of names listed on the ballot.

Chapter VI

MINUTES OF THE GENERAL MEETING OF SHAREHOLDERS

Article 20: The minutes

The content of the General Meeting of Shareholders must be recorded in the Minutes in accordance with Article 34 of the Corporation's Charter. The Minutes of the Meeting must be completed, read out, and approved before the Meeting is finished. The Minutes shall bear the signatures of the Chairperson and the Secretary.

In the event that the Chairperson and the Secretary refuse to sign the Minutes, the Minutes shall still be valid if signed by all other members of the Board of Directors attending the meeting and must include all content as prescribed in Clause 1, Article 34 of the Corporation's Charter. The Minutes must clearly state that the Chairperson and the Secretary refused to sign. The Minutes of the Meeting serve as the basis for issuing the Resolutions of the Meeting.

Chapter VII
EFFECTIVENESS

Article 21: Effectiveness

1. This Regulation consists of 7 Chapters, 21 Articles, and 01 Appendix, and takes effect immediately upon approval by the 2025 Annual General Meeting of Shareholders.
2. Shareholders, authorized representatives of shareholders, and all participants of the Meeting are responsible for complying with the provisions of this Regulation.

GENERAL MEETING OF SHAREHOLDERS
CHAIRMAN OF BOD

Dinh Viet Tung

APPENDIX: GUIDELINES FOR ATTENDING THE ONLINE GENERAL MEETING OF SHAREHOLDERS AND ELECTRONIC VOTING

(Issued together with the Regulation on the Organization of the 2025 Annual General Meeting of Shareholders of LICOGI Corporation – JSC)

Article 1. Scope and Subjects of Application

This Regulation stipulates the attendance at the online General Meeting of Shareholders and electronic voting by shareholders or their authorized representatives at the 2025 Annual General Meeting of Shareholders of LICOGI Corporation – JSC (the Corporation).

Article 2. Conditions and Methods for Attending the Online General Meeting of Shareholders and Electronic Voting

1. Conditions for Attendance:

- Being listed in the shareholder list eligible to attend the General Meeting of Shareholders as per the Corporation's announcement, or having a valid authorization to attend the meeting;
- Shareholders or their authorized representatives must have electronic devices capable of connecting to the Internet, including but not limited to: computers, mobile phones, or other electronic devices with Internet access.

2. Method of Attendance:

- Each shareholder listed in the Corporation's shareholder list eligible to attend the General Meeting of Shareholders will be provided with one and only one username and password to access the online General Meeting and electronic voting system. Upon receiving the invitation letter containing information related to system login and other identification factors, the shareholder is responsible for safeguarding their information to ensure that only the shareholder has the right to attend and vote on the system.

- Shareholders are obligated to provide personal information and addresses to the Corporation. To ensure the confidentiality of shareholders' personal information, the Corporation may request shareholders to re-submit personal information, which must include at least: For individuals: ID card number / Citizen ID number / Passport number, mobile phone number, email address, permanent or temporary residence address (contact address). For organizational shareholders: Business registration number, contact phone number, and registered office address. The Corporation may send the username and password information for shareholders to attend and vote, as mentioned in Article 3 of this Guidance, through email or other methods based on the registered information of the shareholders.

- Shareholders attending online and voting electronically may authorize others to attend on their behalf in accordance with the Corporation's Charter and current legal regulations. Accordingly, for authorized representatives, after receiving a valid written authorization from both the authorizer and the authorized party, the Corporation will provide the username and password to the authorized representative to exercise the rights and obligations as per the authorization content.

- The Corporation provides login information to the authorized representatives based on the authorization information provided by the shareholders and in the same manner as sending meeting invitations to shareholders (via invitation letters/email/phone number). Shareholders bear full responsibility for the authorization information submitted to the Corporation

Article 3. Provision of Login Information for the Online Shareholders' Meeting and Electronic Voting System

1. The access link to the electronic voting system, username, password, and other identification elements (if any) for attending the online Shareholders' Meeting will be provided in the Meeting Invitation Notice (or through another notification method as stipulated by the Corporation). Shareholders or their authorized representatives are responsible for keeping their username, password, and other identification elements confidential to ensure that only the Shareholder or authorized

representative has the right to vote on the electronic voting system and bear full responsibility for the registered information.

2. When a Shareholder or their authorized representative requests a reissue of login information, the Corporation may provide it via direct communication or email/phone.

3. The Corporation recommends that Shareholders or their authorized representatives, upon receiving login information including at least the username and password, promptly access the system to change their password to ensure information security.

Article 4. Rights and Responsibilities of Shareholders/Authorized Representatives When Attending the Online General Meeting of Shareholders

1. Shareholders or their authorized representatives attending the General Meeting of Shareholders have the right to vote on all matters within the authority of the Meeting in accordance with the law and the Corporation's Charter, through the electronic voting system.

2. Shareholders or their authorized representatives are responsible for maintaining the confidentiality of login information to ensure that only the Shareholder or authorized representative may cast votes on the electronic voting system. The voting results submitted via the electronic system shall be considered the final decision of the Shareholder or authorized representative. The Shareholder or authorized representative shall bear all legal and corporate responsibility for their electronic voting results submitted through the system.

3. Shareholders or their authorized representatives must immediately notify the Corporation upon discovering that their username, password, and/or other identification elements have been lost, stolen, disclosed, or suspected of being disclosed, by contacting the Corporation to lock the account or secure login device. The Shareholder or authorized representative shall be held responsible for any damage, loss, or other risks that occur prior to the time the Corporation receives such notice if the cause lies with the Shareholder or their authorized representative.

Article 5. Method of Recognizing Shareholders/Authorized Representatives Attending the Online General Meeting of Shareholders

1. A shareholder or an authorized representative of a shareholder is considered to have attended the General Meeting of Shareholders in the form of online participation at the time the Shareholder Eligibility Verification Committee publicly reports at the Meeting that the shareholder or authorized representative has "Registered to attend" and submitted the "Confirmation of Online Participation in the General Meeting of Shareholders" via the Corporation's electronic voting system as stipulated in this Regulation.

2. Shareholders or authorized representatives who log in after the opening of the Meeting still have the right to participate and vote immediately upon logging in; the Chairperson is not obligated to pause the Meeting for late log-ins, and the validity of matters already voted on prior to their log-in shall remain unchanged.

Article 6. Authorization Process

1. Shareholders may authorize others in accordance with Article 5 of the Regulation on the Organization of the 2025 Annual General Meeting of Shareholders of the Corporation, which governs authorization to attend the Meeting.

2. The authorization is only legally effective when the following conditions are met:

- The shareholder completes all required information in the Corporation's official authorization form.

- The authorization form must bear full signatures, clearly stating the full names and seals (if the authorizing party is an organization) of both the authorizing party and the authorized party.

- The Corporation receives the original signed authorization form before the official opening of the Meeting.

3. Revocation of an approved authorization: the shareholder must send an official written request to revoke the authorization to the Corporation before the official opening of the Meeting. The effective time of the revocation will be based on the time the Corporation receives the official written request.

4. The revocation of the authorization is not valid if the authorized representative has already cast a vote on any item in the agenda of the General Meeting of Shareholders.

Article 7. Discussion at the Online General Meeting of Shareholders

1. The discussion at the online General Meeting of Shareholders shall be moderated by the Presidium, in accordance with the provisions of the Corporation's Charter.

2. For shareholders or authorized representatives attending the online General Meeting of Shareholders and participating in electronic voting, shareholders and their authorized representatives may ask questions directly or submit them to the Corporation via the online platform selected for hosting the Meeting or through other methods as guided in the Notice of Meeting. The Secretariat is responsible for recording the name of the shareholder/authorized representative, shareholder/representative code (if any), and the content of the questions

Article 8. Principles and Procedures for Electronic Voting

1. From the moment shareholders or authorized representatives receive their login credentials for the online General Meeting of Shareholders and electronic voting system, they are entitled to access and vote on matters within the authority of the General Meeting. After the voting period specified in the system notification ends, the electronic voting system will no longer record any votes submitted by shareholders or their authorized representatives.

2. **Voting:** Shareholders or authorized representatives shall vote on each item listed in the meeting agenda. When voting electronically, for each agenda item, shareholders or their authorized representatives shall select one of three options—"Agree," "Disagree," or "Abstain"—on the electronic ballot set up in the voting system. Upon completing votes on all items in a voting session, shareholders or their authorized representatives must click "Vote" to save and submit their results to the system.

3. **Election:** Shareholders or their authorized representatives shall cast their votes using the cumulative voting method. Accordingly, shareholders/authorized representatives may vote by either placing an "X" in the box under the "Evenly Allocated Voting" column or by specifying the number of votes in the box under the "Specified Vote Allocation" column corresponding to the name of the candidate they wish to vote for. Once the voting selections are completed, the shareholder/authorized representative must click "Vote" to submit the voting results to the system.

4. In the event the meeting agenda is supplemented with items proposed by shareholders or groups of shareholders and such items are approved by the General Meeting, shareholders or their authorized representatives may cast additional votes. If shareholders or their authorized representatives do not vote on these supplemental items, it shall be considered that they have abstained from voting on those items.

5. Shareholders or their authorized representatives may change their votes multiple times, but cannot cancel their votes. The electronic voting system will only record the final vote submitted before the closing time of each voting session as prescribed.

Article 9. Electronic Vote Counting Method

1. **Voting:** The voting system records each shareholder's or authorized representative's ballot by the number of votes in favor, against, and abstentions.

2. Election: The system records the number of votes each candidate receives from the shareholders or their authorized representatives participating in the election.

10. Force Majeure Events

1. During the online General Meeting of Shareholders and the electronic voting process, force majeure events beyond the control of the Corporation may occur, such as natural disasters, fires, power outages, internet connection failures, other technical issues, or requests or directives from the Government or other competent authorities. The Corporation shall mobilize all available resources to timely resolve the incidents so that the meeting can continue, but not exceeding 60 minutes from the time the incident occurs.

2. In the event that the force majeure circumstances cannot be resolved within 60 minutes, the Chairperson shall declare a temporary suspension of the meeting. All voting results approved before the suspension (if any) shall be deemed invalid. These matters will be re-voted upon in the next convened General Meeting of Shareholders.

DRAFT

REGULATIONS

**ON THE ADDITIONAL ELECTION OF MEMBERS OF THE BOARD OF
DIRECTORS LICOGI CORPORATION – JSC, TERM 2021 – 2026**

- Pursuant to the Law on Enterprises No. 59/2020/QH14 passed by the National Assembly of the Socialist Republic of Vietnam on June 17, 2020;

- Pursuant to the second amended and supplemented Charter of LICOGI Corporation JSC approved by the General Meeting of Shareholders on June 24, 2021;

Regulation on supplementing members of the Board of Directors of LICOGI Corporation – JSC for the 2021 – 2026 term at the 2025 Annual General Meeting of Shareholders are as follows:

**I. NUMBER, CONDITIONS, CRITERIA, TERM OF MEMBERS OF
THE BOARD OF DIRECTORS**

1. Number of additional members to be elected to the Board of Directors:

It is expected to elect an additional one (01) member to the Board of Directors for the 2021 – 2026 term;

2. Term for member of the Board of Directors:

The term for supplementing member to the Board of Directors will be the remaining time of the 2021 – 2026 term. This member will have the same rights and obligations as other current members.

3. Criteria and conditions for members of the Board of Directors:

A member of the Board of Directors must meet the following:

a) Have full legal capacity, not fall into the categories prohibited from establishing and managing enterprises under Clause 2, Article 17 of the Law on Enterprises and other relevant legal regulations;

b) Have qualifications, professional experience, and management experience in the business sectors of the Corporation, understand the Corporation's operations and are not necessarily shareholders of the Corporation;

c) Have good health, ethical conduct, professional integrity, and legal awareness;

d) Not concurrently serving as a member of the Supervisory Board of the Corporation or any other organization, except for no more than five (05) other companies.

e) Other standards and conditions as prescribed by law and internal governance regulations of the Corporation.

II. NOMINATION RIGHTS FOR MEMBERS OF THE BOARD OF DIRECTORS

1. Right to nominate members of the Board of Directors.

1.1. The nomination of candidates for election to the Board of Directors shall follow the principle that shareholders or groups of shareholders have the right to nominate candidates as stipulated in Clause 2, Article 36 of the Company Charter. Specifically: “Shareholders or groups of shareholders owning ten percent (10%) or more of the total ordinary shares have the right to aggregate their ownership to nominate candidates to the Board of Directors.”

1.2. In the event that the number of nominated candidates for the Board of Directors, as approved through nomination and candidacy, is still insufficient compared to the number required as specified in the Company’s Charter, the current Board of Directors may nominate additional candidates in accordance with the Company’s Charter. The nomination of additional candidates for the Board of Directors by the current Board must be clearly announced before the General Meeting of Shareholders according to the provisions of law.

2. Other regulations related to the nomination rights for members of the Board of Directors

The nomination must be in writing; the document must clearly state the full name of the shareholder, group of shareholders, the quantity and type of shares owned by the shareholder or group of shareholders, and the name of the person being nominated.

Popular Shareholders should coordinate in groups to nominate people to the Board of Directors and must notify the group composition to other shareholders before the General Meeting of Shareholders is convened.

III. APPLICATION DOCUMENTS FOR ELECTION TO THE BOARD OF DIRECTORS

The application documents for election to the Board of Directors include:

- Application form for candidacy to the Board of Directors (using the prescribed form);
- Curriculum vitae of the candidate (using the prescribed form);
- A copy of the Citizen Identification Card, Passport, or equivalent legal identification documents such as certificates, degrees, and documents verifying educational background, profession...
- For cases where the candidate is nominated by an authorized individual or group of shareholders, the documents must include a Power of Attorney (with signature certification or confirmation by the local People's Committee, or certification by the relevant organization for organizational shareholders). The authorization must comply with legal regulations and clearly state the authorized

individual or organization. In the event that the shareholder is an organization, the authorization documents must specify whether the authorization is for nominating the candidate or voting for the candidate, and the number of shares used for the nomination must be clearly stated, along with a list of shareholders nominating the candidate.

IV. PRINCIPLES FOR ELECTING MEMBERS TO THE BOARD OF DIRECTORS

1. The election of members of the Board of Directors shall be conducted by the cumulative voting method, whereby each shareholder or authorized representative (hereinafter referred to as the shareholder/authorized representative) shall have a total number of votes equal to the number of shares owned or represented by proxy multiplied by the number of Board members to be elected. The shareholder/authorized representative has the right to allocate all or part of their total votes to one or more candidates

2. The list of candidates for the Board of Directors is arranged in alphabetical order: A, B, C... etc., and shareholders will vote by writing names directly on the ballot.

3. The number of votes for each candidate is calculated based on the total number of shares held and represented by the shareholder/authorized representative, multiplied by the number of selected candidates. On the ballot, shareholders will mark "X" in the "Vote" column for their selected candidates.

4. The total number of votes for each candidate is the sum of votes from all shareholders/authorized representatives. The candidates receiving the highest number of votes will be elected to the Board of Directors according to the number of seats required.

5. Principles for Determining Elected Candidates:

- Elected members of the Board of Directors shall be determined based on the number of votes received, in descending order, starting from the candidate with the highest number of votes until the required number of members has been elected in accordance with regulations.

- In the event that two (2) or more candidates receive an equal number of votes for the final position(s) on the Board of Directors, a re-election shall be conducted among those candidates with the equal number of votes to select one or more candidates with the higher number of votes to fill the remaining seat(s) on the Board of Directors as required.

- If the result of the second round of voting remains tied, the General Meeting of Shareholders shall authorize the Presidium to determine the elected candidate(s) based on the priority order A, B, C, etc., as indicated on the ballot

V. VOTE COUNTING AND ANNOUNCEMENT OF RESULTS

1. After the vote counting, the Vote Counting Committee must prepare a vote counting record. The contents of the vote counting record shall include: the total number of shareholders/authorized representatives attending the General Meeting; the

total number of shareholders/authorized representatives who participated in the voting; the percentage of voting ballots cast by shareholders/authorized representatives compared to the total number of ballots eligible to vote of shareholders/authorized representatives attending the General Meeting (based on the cumulative voting method); the number and percentage of valid and invalid ballots; the number and percentage of votes each candidate for the Board of Directors received; and the list of candidates elected to the Board of Directors.

- The full text of the vote counting record must be disclosed prior to the General Meeting.

2. The election results shall be recorded in the Resolution of the General Meeting.

VI. ENFORCEMENT

These regulations shall take effect immediately after approval by the 2025 Annual General Meeting of Shareholders and shall apply for the election of the Board of Directors of LICOGI – JSC for the 2021–2026 term at the 2025./.

**ON BEHALF OF THE GENERAL
MEETING OF SHAREHOLDERS
CHAIRMAN**

Dinh Viet Tung

SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness
.....@.....
....., day month year 2025

NOMINATION FORM
Election of Members of the Board of Directors
LICOGI Corporation – JSC
Term 2021 – 2026

To: T 2025 Annual General Meeting of Shareholders of LICOGI Corporation – JSC

The shareholder(s) of LICOGI Corporation – JSC, holding shares (In words:), representing% of the total voting shares of LICOGI, whose details are as follows:

No.	Name of Shareholder (Organization/Individual)	ID/Passport/Business Registration No.	Address	Number of Shares Owned	Signature
1					
2					

Pursuant to the Enterprise Law No. 59/2020/QH14 dated June 17, 2020, the Charter of LICOGI Corporation – JSC, and after reviewing the Draft Regulation on the Additional Election of Members of the Board of Directors, the shareholder(s) voluntarily convened and agreed to nominate the following individual(s) as candidates for election as member(s) of the Board of Directors of LICOGI Corporation – JSC, term 2021 – 2026:

No.	Full Name	ID/Passport, Date and Place of Issue	Address	Qualification	Notes

The shareholder(s) fully take responsibility for the above nomination and commit not to file any complaints against LICOGI, and to strictly comply with the applicable laws.

SHAREHOLDER / AUTHORIZED REPRESENTATIVE

OF THE SHAREHOLDER GROUP
(Signature, full name)

Note: - Please submit the nomination form to the Board of Directors of LICOGI Corporation – JSC **before 4:00 PM on June 13, 2025**, for information disclosure, at the following address: Office of the Board of Directors, LICOGI Corporation – JSC, No. 491 Nguyen Trai Street, Thanh Xuan Bac Ward, Thanh Xuan District, Hanoi, Fax: (0243) 8542655; if sending by fax, please also send the original form by express mail to the Board of Directors of LICOGI.

Photo 4x6

SOCIALIST REPUBLIC OF VIETNAM
Independence ☐ Freedom ☐ Happiness

1. Personal Information

- Full name at birth (IN CAPITAL LETTERS):
- Commonly used name:
- Alias (if any):
- Date of birth (day/month/year):
- Place of birth (Commune, District, Province):
- Nationality:
- Permanent address (as per ID/CCCD):
- Contact address:
- ID/CCCD/Passport number:, issued by, on date
...../...../.....
- Name and address of authorized representative organization (if any):

2. Educational Background

- General education:
- Professional/technical qualification:
- Academic title, degree:

3. Work Experience

(Please clearly state your work history and management positions held)

- From (month/year) to (month/year):
- From (month/year) to (month/year):
- From (month/year) to (month/year):

4. Family Relations

(Relationships include spouse, biological parents, adoptive parents, parents-in-law, biological children, adopted children, sons/daughters-in-law, siblings, siblings-in-law, etc.)

Full Name	Relationship	Year of Birth	Occupation/Workplace

5. Interests Related to LICOGI and LICOGI's Related Parties:

.....

6. Commitment

I hereby commit that I will not violate the provisions of the law and the Charter of LICOGI Corporation – JSC; I guarantee that the information provided above is true and take full legal responsibility for the contents of this declaration.

(Signature certification as prescribed by law, or confirmation by the Commune/Ward People's Committee of residence, or confirmation by the nominating organization)

....., date month June year 2025

Declarant
(Signature and full name)

Note:- Please attach a curriculum vitae and notarized copies of diplomas and certificates.